



Minutes of the NHF-board meeting on Skype, 29 April 2022, 9:00-10:00

Present: Board members 2020–2022

ESTONIA: Elve Lode, Jaanus Terasmaa, Tiit Vaasma

FINLAND: Anna-Kaisa Ronkanen

ICELAND: Tinna Þórarinsdóttir

LATVIA: Līga Klints

DENMARK: Sofie van't veen

NORWAY: Kolbjørn Engeland

SWEDEN: Linus Zhang, Han Yu, Martin Bergstrand

HR Editor: Bjørn Kløve

1-3 Opening, organization, and approval of the meeting agenda

Linus Zhang opens the meeting at 9:00 am (CET). The only agenda is to discuss the update of the NHC 2022.

Han Yu is assigned as the meeting secretary and for writing meeting minutes.

Martin Bergstrand is assigned to be the scrutinizer together with Linus.

4 Meeting costs for this meeting

None.

5 NHC-2022 budget update

The organizing Committee of NHC-2022 presented the new budget based on two participation scenarios for discussion, see below:

Item	With 150 participants		With 100 participants		With 70 participants	
	Expenses, €	Incomes, €	Expenses, €	Incomes, €	Expenses, €	Incomes, €
Conference rooms	2850		2850		2850	
Technical equipment	960		960		960	
Conference service	7630		6870		6205	
Conference materials	1590		1110		820	
Daily catering (3 x lunch, coffee-breaks)	16200		8100		5700	
Invited keynote speakers, accomodation	4300		4300		4300	
Bank costs (credit card payments)	1400		1000		800	
Conference Dinner	10580		8650		7500	
NHF fee	5000		5000		5000	
Salary of organisers	10000		10000		10000	
Conference fee		46500		31000		21700
Support from Nordic Ministers		2500		2500		2500
Support from TLU		10000		10000		10000
TOTAL	60510	59000	48840	43500	44135	34200
Balance	1510		5340		9935	

- Different risks of these two cases are discussed, especially risks for 70 participants
- Bjørn has applied extra funding from possible Finnish agencies.
- The meeting has urged the organizing committee to cut down the costs related to e. g. keynote speakers travel/accommodation, replacing some duties by volunteers
- The meeting decided to take the risk for 70 participants case, which means a 9935euros deficit hold the event.

6 Next board meeting

Next meeting will be held in connection with the NHC-2022, on evening 14th Aug. 2022.

7 Scrutinizers

Martin Bergstrand

Linus Zhang